



Communication Skills Training

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The Communication Skills training course from PD Training is one of our most popular courses and teaches you powerful concepts like how different personality types can influence communication, what your personal communication preferences are, and most importantly how to implement and use these skills immediately.

You'll learn strategies for overcoming common communication barriers as well as essential skills like active listening, effective use of voice and tone, investigative questioning skills and exploring the importance of body language and the non-verbal communications coming from others.

If you have ever wanted to communicate with more clarity and impact, in any of your relationships, then this course was designed for you!

This is a practical class that is suitable for all audiences and provides people with the tools that they can apply on-the-job (and in other contexts) the very next day. This is an instructor-led class that you can attend from home or your office.

We use secure Video Conferencing with interactive features such as live polling, screen sharing, whiteboards, live chat and breakout sessions.

These courses are facilitated in English, and are open to people from different industries in all countries especially across The United States, Singapore, Malaysia, and Hong Kong - this is a short but powerful learning experience that gives you global collaboration opportunities. Our trainers and processes have been refined to give you a personalised learning experience where it is specifically targeted to your needs, see our outcomes in the reviews.

****Please note, these classes run to a very tight schedule, please follow the invitation and join the class 10-minutes prior to commencement so you are ready to participate and don't miss a minute!**

What You'll Gain:

Learn how you communicate, how others do, and how to adapt. Overcome common obstacles and get your message across clearly, at work and in life.

Outcomes

After completing this course, participants will:

- Gain insight into their individual personality type and communication preferences by using our proprietary REACH profiling tool
- Learn to recognise other people's personality types and communication preferences

- Learn to adjust your own communication approach based on need and situation
- Understand barriers to effective communication and how to overcome them
- Learn how to effectively utilise pitch, tone and speed
- Master the S.T.A.R. method for speaking on the spot
- Learn to use and read body language appropriately
- Learn how to listen more actively and effectively
- Gain valuable insights by asking open-ended questions

Modules

Lesson 1: The Changing Landscape of Communication

- What has changed about how we communicate?

Lesson 2: Your Personal Style and Communication

- REACH Profile
- Personal Style Markers

Lesson 3: Principles of Effective Communication

- Intent and Audience
- Which Medium?
- 3C-S Framework

Lesson 4: Verbal and Non-Verbal Communication

- Mehrabian Silent Messages
- Paraverbal Communication
- Ask Powerful Questions

Investment

\$450.00

Upcoming dates

Tue 29 Sep

10:00 AM*

Wed 25 Nov

09:00 AM*

Tue 02 Feb

09:00 AM*

Thu 18 Mar

09:00 AM*

*Timezone: America/Los_Angeles